## KHSAA TITLE IX <br> ANNUAL REPORT SUBMISSION <br> STATUS REPORT <br> 2010-2011

REVISED

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Julian Tackett, Commissioner
Darren Bilberry, Assistant Commissioner
DATE: June 30, 2011

| School | Menifee County | Reviewed by | Gordon Bocock |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2010-2011 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2011. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

| $\mathbf{X}$ | GE 19 (Annual Verification) | $\mathbf{X}$ | T-35 (Budget Expenses) |
| :---: | :--- | :---: | :--- |
| $\mathbf{X}$ | T-1 (Summary Program Chart 1) | $\mathbf{X}$ | T-36 (Budget Expenses) |
| $\mathbf{X}$ | T-2 (Summary Program Chart 2) | $\mathbf{X}$ | T-41 (Checklist - Overall Interscholastic Program) |
| $\mathbf{X}$ | T-3 (Summary Program Chart 3) | $\mathbf{X}$ | T-60 (Corrective Action Plan) |
| $\mathbf{X}$ | T-4 (Summary Program Chart 4) | $\mathbf{N A}$ | T-63 (Interscholastic Survey Results) |

II.


|  | stipend but no other monies are spend on the sport. That just doesn't happen in today's <br> world. It appears that the T-35 and T-36 forms are not fully completed and may well <br> need to be re-submitted. |
| :--- | :--- | :--- |

FilFormsiT65.doc

# Copy: Re: Menifee County HS Annual Title IX ReportStatus Report 

1 message

Darren Bilberry [dbilberry@khsaa.org](mailto:dbilberry@khsaa.org)
Thu, Jul 14, 2011 at 9:32 AM
To: Darren Bilberry [dbilberry@khsaa.org](mailto:dbilberry@khsaa.org)

On Thu, Jul 14, 2011 at 9:26 AM, Darren Bilberry [dbilberru@khsaa.orc](mailto:dbilberru@khsaa.orc)> wrote:
Enclosed please find a copy of Form T-65, the $2010-2011$ KHSAA Title IX Annual
Submission Status Report. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel.

Also, KHSAA Audit Team Members may have requested the resubmission of some of the 2010-2011 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies of all KHSAA Titte IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to contact the appropriate Title IX Auditor listed on the T-65 form or Darren Bilberry at anytime. Thank You.

## Darren Bhbery

Assistank Commizeroner:
Kentucly High Gowool Athetic Association
Telephone 859-299-5472
Fax: 859-293-5999
EMall dbiberv@khsaa.org

## Deren Bibery

Assistan Commissioner
Kenucky High Schoo Ahwetic Assoctaion
Telephone 859-299-5472
Fox: 859-293-5999
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## Menifee County.doc <br> 68 K

## KHSAA Emailer

select ademail as email address，school as email＿name from KHSAA＿Schools，KHSAA．KHSAA＿new＿email＿checked＿schools where KHSAA＿Schools．｜d＝KHSAA．KHSAA＿new＿email＿checked schools．id AND KHSAA＿new＿email＿checked＿schools．user＝＂dbiberry＠khsaa．org＂AND member＝＂T＂and（ademall is not null and ademail $>$＂＂）order by school
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－Below is a simulation of how your email will appear．
－You can manually modify the list of addressees in the＂To：＂box by deleting undesired addressees or adding new ones，one per line．
－You can modify the email subject in the＂Subject：＂box．
－When you＇re ready to send your email press the＂Send＂button．Do not close your browser window while emails are being sent．
From： Darren Biberry＜dbiberry＠khsaa．org＞$^{2}$

```
"Men⿱亠䒑十ee County"<brian.adkins@menifee.kyschools.us>
"Menifee County"<brenda.warren@menifee.kyschools.us>
    To: "Menifee County"<charles.mitchell@menifee.kyschools.us>
        gbocock@khsaa.org
        coachbosnewwavecomm. net
```

Subject：Re：Menifee County HS Annual Title IX Report－Status

## Send Email


Enclosed please find a copy of Form T－65，the 2010－2011 KHSAA Title IX Annual Submission Status Report．In addition，you may find an attachment with corrected copies of the forms submitted by your school personnel．

Also，KHSAA Audit Team Members may have requested the resubmission of some of the 2010－2011 Annual Report Forms or need additional information on your athletic programs．Please submit this information by the date requested if this is applicable．Copies of all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school．All documents are subject to Open Records Requests．

Should you need any further information，please do not hesitate to contact the appropriate Title IX Auditor listed on the T－65 form or Darren Bilberry at anytime．Thank You．

## Danem bibery

Aseisent Commusiones：
Kemucky min Gewol Ambto Associaton
Tehphone．85ce299．5472
Fax 656293－6049
FMat bbibemobhesgex
－－
Darren Biberry
Assistant Comemissioner
Kentucky High School Athietic Association
Telephone－859－299－5472
Fax：859－293－5999
E－Mail dbibervitucanarg
－attachment；filename＝＂Menifee County．doc＂
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# KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION PROCEDURES 

(To be submitted by April 15, 2011 along with other required forms) one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks:
I. Established a gender equity committee at the high school. (List committee personnel and provide attachment if necessary)

| Name | Address | Phone Title $\quad$ (Supt., Principal, Student, Parent, Coach, Etc.) |  |
| :---: | :---: | :---: | :---: |
| Brenda Warren | 262 Dog Trot Frenchburg, Ky. 40322 | 606-768-1362 | Principal |
| Brian Adkins | 144 Kenna Lane Clearfield, Ky. 40313 | 606-356-6755 | Athletic Director |
| Catherine Hacker | 21 Carrington Green Lane Sudith, Ky. | 606-768-3897 | District Title IX Coordinator |
| Angie Brewer | 1383 Maplewood Lane Frenchburg, Ky. | 606-768-6931 | Parent |
| Kim Brewer | 67558 Hwy 1693 Wellington Ky. 40387 | 606-768-6146 | Parent |
| Erica Brewer | 6758 Hwy 1693 Wellington Ky. 40387 | 606-768-6146 | Stadent |
| Seth Brewer | 138 Maplewood Lane Frenchburg, Ky. | 606-768-6931 | Student |
| Tim Adams | 353 Prater Ridge Wellington, Ky. 40387 | 606-356-1248 | Head Basebatl Coach |
| Tim Swartz | 200 Forest Lake Dr. Jeffersonville, Ky. | 859-749-4822 | Head Boys Basketiball Coach |
| Susan Johnison | 445 Hwy. 36, Frenchburg, Ky. 40322 | 606-359-1914 | Assistant Track Coach |
| Angela Rhodes | 1308 County Meadows Lane, Mt. | 606-359-1328 | Girls Golf Coach |
| Kelly Adams | 353 Prater Ridge Wellington, Ky. 40387 | 606-359-1248 | Assitant Girls Basketball Coach |

II. Scheduled a minimum of three meetings during the 2010-2011 school year on the following dates:

August 23, 2010

## October 28, 2010

March 30, 2011
III. Designated the following person(s) as the Title IX coordinator for the school:

| Name | Title | Address | Phone |
| :--- | :--- | :--- | :--- |
| Brian Adkins | Athletic Director | 144 Kenna Lane <br> Clearfield Ky 40313 | $606-356-6755$ | Clearfield Ky. 40313

IV. Designated the following person(s) as the Title IX coordinator for the district:

| Name | Title | Address | Phone |
| :--- | :--- | :--- | :--- |
| Catherine Hacker | District Title IX |  |  |
| coordinator |  |  |  |$\quad$| 21 Carrington Green |  |
| :--- | :--- |
| Lane Sudith, Ky. 40371 | $606-768-3897$ |

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.
In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.


Participation Opportunities: Test One - Proportionality

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :--- | :--- | ---: | ---: | ---: | ---: |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 159 | $52.0 \%$ | 89 | $55.3 \%$ |
| Row 2 | BOYS | 147 | $48.0 \%$ | 72 | $44.7 \%$ |
| Row 3 | Totals | 306 | $100 \%$ | 161 | $\mathbf{1 0 0 \%}$ |

Instructions:
*Number of $8^{\text {th }}$ grade students $\&$ below used in
Column 3 and Column 4 calculations:

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2 , Column 2 should total $100 \%$.
4) Ask coaches to confirm the names of those individuals who are on the team as of the first date of regular season competition, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should $8{ }^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk in the above notation as to how many $8^{\text {th }}$ grade students \& below are included in the totals.
Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100\%.

Note: While being within three percent is not a formal compliance standard, if the percent listed in Row 1 , Column 4 is within $3 \%$ of Row 1, Column 2, then it provides a good target within which compliance is likely.
Principal's signature:
Verifioation Code: 1b589e4cs2c381236adde14442b7c3d 2011-04-11 13:30:14

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART (FORM T-2)
PARTICIPATION OPPORTUNITIES: TEST TWO - PROGRAM EXPANSION

|  |  | Column 1 | Column 2 | Column 3 | Column 4 | Column 5 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program |  | Number of Teams Currently Offered | Number of Participants | Number of Teams Added Since the beginning of the 2006-2007 School Year | Current Number of Participants for the 2010-2011 school year who are playing on teams added since the 2006-2007 School Year | Percent of Total Participation By Sex Added Since the beginning of the 2006-2007 School Year |
| GIRLS Row 1 | varsity: | 6 | 55 | 0 | 0 |  |
| Row 2 | j.v.: | 2 | 26 | 0 | 0 |  |
| Row 3 | frosh: | 1 | 8 | 1 | 8 |  |
| Row 4 | total: | 9 | 89 | 1 | 8 | 9.0\% |
| BOYS Row 5 | varsity: | 6 | 50 | 0 | 0 |  |
| Row 6 | J.V.: | 2 | 14 | 0 | 0 |  |
| Row 7 | frosh: | 1 | 8 | 1 | 8 |  |
| Row 8 | total: | 9 | 72 | 1 | 8 | 11.1\% |

1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8 . Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6 , and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.
6) Note: If the percentage of current participants added in the last five years is $\mathbf{2 5 \%}$ or greater for the underrepresented sex (most likely girls), compliance with Test Two may be possible. If less than $\mathbf{2 5 \%}$, then compliance with Test Three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.


## Participation Opportunities Test Three Full Accommodation

FOR ANY QUESTION ANSWERED "YES "IDENTIFY THE RESPECTIVE SPORTS).


Remember, test three - full accommodation means addressing the unmet interest of the underrepresented sex (most likely girls), not the overrepresented sex (most likely boys).

Plans to Address Interest:
Tennis- There are no Tennis Courts in the county. At this time we can not financially afford to add Tennis to our sports.
Archery-Is being implemented at the elementary level and will be added to middle school curriculum then high school curriculum over next 2 years. It will be offered as an after school activity for a period of six weeks in the fall.

Principal's Signature
Sunda Warn Date: $\qquad$

## Levels of Competition Test One



1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.
Principal's Signature:
Brenda Wane
Date: $\qquad$

Publications
Publications
(if sport-specific) Expenditures School $\quad$ Booster Facilities Facilities
improvements ITURES - PROGRAM COMPARISON CHART 1 -(FORM T-35)
TO INCLUDE BOOSTER CLUB FUNDING
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1 -(FORM T-35)

| Sports | Equipment and supplies |  | Travel |  | Awards |  | Coaches' salaries (to include supplemental and extended employment; dollar amount required) |  | Facilities improvements |  | Publications <br> (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Expenditures |  | Expenditures |  | Expenditures |  | Expenditures |  | Expenditures |  | Expenditures |  |
|  | School | Booster | School | Booster | School | Booster | School | \# Coaches for all levels / \# Teams for all levels | School | Booster | School | Booster |
| G track | 117 | 0 | 0 | 0 | 0 | 0 | 1250 | 21 | 35 | 0 | 0 | 0 |
| B track | 117 | 0 | 0 | 0 | 0 | 0 | 1250 | 21 | 35 | 0 | 0 | 0 |
| G tennis | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| B tennis | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| $G$ volleyball | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| B wrestling | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| $\mathrm{G}^{--}$ | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| B football | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |
| B | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 00 | 0 | 0 | 0 | 0 |

 school year of 2009-2010 ending June 30, 2010.
Booster Club Funding/Contributions must be included in the above expenditures totals. Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem
Percentage

| $53.3 \%$ |
| ---: |
| $46.7 \%$ |
| $100 \%$ |

$100 \%$
$440.2^{2}$
478.27
Date:
Verification code: 211900445116bse9se131ee6018714015 2011-04-11 13:01:23

## DIRECTIONS:

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.

|  | ADVANTAGE TO: |  |  |
| :--- | :--- | :---: | :---: |
| Areas of Compliance: | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| OPPORTUNITIES |  |  |  |
| Accommodation of Interest and Abilities |  |  | X |
| BENEFITs |  |  | x |
| Equipment and Supplies |  |  | x |
| Scheduling of Games and Practice Time |  |  | x |
| Travel and Per Diem Allowances |  |  | x |
| Coaching |  |  | x |
| Locker Rooms, Practice <br> and Competitive Facilities |  |  | x |
| Medical and Training Facilities <br> and Services |  |  | x |
| Publicity |  |  |  |
| Support Services |  |  |  |
| Housing and Dining |  |  |  |
| Tutoring |  |  |  |
| Athletic Scholarships |  |  |  |

If an advantage/inequity is indicated, corrective action should be shown on the Corrective Action Plan, Form T-60.

Principal's Signature:
banda wane Date
$4-1+11$

## DIRECTIONS:

1. For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2011.


# KHSAA TITLE IX ANNUAL REPORT SUBMISSION STATUS REPORT 2009-2010 

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Brigid L. DeVries, Commissioner
Darren Bilberry, Assistant Commissioner
DATE: June 14, 2010

| School | Menifee County High School | Reviewed by | Gordon Bocock |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2009-2010 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2010. Appropriate KHSAAAudit Team personnel have reviewed these forms and the following is a summary of this review.
I. Checklist of Forms properly submitted in a satisfactory manner:

| $\mathbf{X}$ | GE 19 (Annual Verification) | $\mathbf{X}$ | T-35 (Budget Expenses) |
| :---: | :--- | :---: | :--- |
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| $\mathbf{X}$ | T-3 (Summary Program Chart 3) | $\mathbf{X}$ | T-60 (Corrective Action Plan) |
| $\mathbf{X}$ | T-4 (Summary Program Chart 4) | $\mathbf{X}$ | T-63 (Interscholastic Survey Results) |


| Status |  |  |
| :---: | :---: | :---: |
| A. | X | 2009-2010 Forms are satisfactory and no further information or action is necessary at this time. |
| B. |  | Errors have been noted with respect to the following forms: |
| C. |  | The following forms were omitted and must be submitted by school representatives: |
| D. |  | According to the 2009-2010 data, the school appears to be meeting the standards established in: <br> $\square$ Test 1 (Athletic participation is proportionate to enrollment) <br> $\square$ Test 2 (History and continuing practice of program expansion) <br> $\square$ Test 3 (Fuil and effective accommodation of interests and abilities) |
| E. |  | Other Recommendation and Comments: <br> With the figures and facts given in this report it is very possible that Menifee County is not passing any of the three tests. If a school is not passing at least one test in a given year it is the responsibility of the Gender Equity Committee to set forth a Corrective Action Plan to bring the school back into compliance. T-3 is the area of concern at this time. The Gender Equity Committee has somewhat addressed the issues of Volleyball and Football. It is very understandable why the sport of Football can't be handled financially at this time, but there appears to be very slow progress in the Student Interest shown in Volleyball. To help us get a better idea of the steps the Gender Equity |


| E. |
| :--- | :--- | :--- |
| cont'd |$\quad$| Committee has made we need the minutes of the Gender Equity Committee for the past |
| :--- |
| 3 years sent to the KHSAA by September 1, 2010. The Student Interest Survey has a |
| very low return this year, but it still reflects a very strong interest in Swimming and Tennis. |
| Swimming may well fall in the safe financial area as Football with the expenses of |
| building a pool, but no where in the report do we find any mention of the apparent |
| student interest in Tennis. The Gender Equity Committee needs to address this potential |
| red flag situation and it should be reflected in the minutes of the committee. |
| When a salary is offered for a sport (Cross Country) and no other funds are spent, an |
| explanation is needed to make the report accurate. |
| There is also a concern why no funds were spent for awards, banquets, etc for the sports |
| of Golf and Track \& Field |

